**Selection of Academic Staff (Teaching)**

Please take the rules and regulations of the Erasmus+ programme and Turkish National Agency into consideration while accepting the applications, evaluating them and selecting academic staff to participate in the staff mobility for teaching. Please find the following main assessment criteria;

Applicants must be;

• a member of the partner university and they must actively work at the time of application,

• employed for teaching and lecturing at the partner university,

• have a minimum English proficiency level of B2\*

• first beneficiary is prioritized,

• knowldege of foreign language is prioritized,

• disabled staff is prioritized,

• In addition to the criteria above, the higher education institution can determine criteria in compliance with the institutional requirements and priorities,

• The institution should apply the priorities by giving plus points to the relevant candidate who is matching the criteria.

Members of your academic staff are welcome to give lectures for a period of 5 days in the designated faculties/departments (in signed IIA) of Iskenderun Technical University (ISTE) between 2023 and 2025 years **(until Project ending date: 31st July 2025)** provided that the possible restrictions arising from the pandemic allow it.

**\* having a minimum English proficiency level of B2 according to [Common European Framework of Reference for Languages](http://europass.cedefop.europa.eu/resources/european-language-levels-cefr" \t "_blank).**

**Note: The actual assessment criteria, which is planned to release to the staff during the evaluation process, must be redacted by managerial decision (senatus consultum, board decision or approval of rectorate) and announced before the application process starts.**

**Selection of Academic/Administrative Staff (Training)**

Please take the rules and regulations of the Erasmus+ programme and Turkish National Agency into consideration while accepting the applications, evaluating them and selecting the administrative staff to participate in the staff mobility for training. Please find the following main assessment criteria;

Applicants must be;

• a member of the partner university and they must actively work at the time of application,

• employed as administrative staff at the university in the partner country,

• have a minimum English proficiency level of B2\*

• first beneficiary is prioritized,

• administrative staff is prioritized,

• knowldege of foreign language is prioritized,

• disabled staff is prioritized,

• In addition to the criteria above, the higher education institution can determine criteria in compliance with the institutional requirements and priorities,

• The institution should apply the priorities by giving plus points to the relevant candidate who is matching the criteria.

Members of your administrative staff are welcome for a period of 5 days in the designated faculties/departments/units (in signed IIA) of Iskenderun Technical University (ISTE) between 2023 and 2025 years **(until Project ending date: 31st July 2025**) provided that the possible restrictions arising from the pandemic allow it.

**\* having a minimum English proficiency level of B2 according to the** [**Common European Framework of Reference for Languages**](http://europass.cedefop.europa.eu/resources/european-language-levels-cefr)**.**

**Note: The actual assessment criteria, which is planned to release to the staff during the evaluation process, must be redacted by managerial decision (senatus consultum, board decision or approval of rectorate) and announced before the application process starts.**

**Application Documents (Teaching)**

After selected by their home university, the staff should prepare, fill and sign the following forms/documents. The selection committee report, the assessment lists, and home university confirmation letters should be prepared by the home university. The staff application documents for ICM Program is as follows;

* Selection Committee Report\*
* The Assessment List\*
* Staff Application Form\*
* Mobility Agreement for Teaching\* (confirmed by all required parties)
* Curriculum Vitae (CV)
* Home university confirmation letter\*
* Copy of passport / national ID card
* A national or international language examination score (at least B2 level for English language) (if available)

\*These draft documents will also be provided by ISTE IRO unit in case the partner institution’s request.

**Application Documents (Training)**

After selected by their home university, the staff should prepare, fill and sign the following forms/documents. The selection committee report, the assessment lists and home university confirmation letters should be prepared by the home university. The staff application documents for ICM Program is as follows;

* Selection Committee Report\*
* The Assessment List\*
* Staff Application Form\*
* Mobility Agreement for Training\* (confirmed by all required parties)
* Curriculum Vitae (CV)
* Home university confirmation letter\*
* Copy of passport / national ID card
* A national or international language examination score (at least B2 level for English language) (if available)

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