**VISA**

Before the application and admission, all students are advised to examine the visa procedures specific to their country to enter Turkey. The necessary information can be found on this [link](http://www.mfa.gov.tr/visa-information-for-foreigners.en.mfa).

It is the individual responsibility of each student to learn about and collect/submit the necessary documents for a visa. ISTE IRO cannot provide counsel on visas since more accurate and complete information is available at Embassies; however, any required document for visa application may be provided, if requested by the Embassy or the student.

For those incoming students who require a visa to enter Turkey should apply to the nearest Turkish Consulate/Embassy with the necessary documents. The Embassies and Consulates list can be viewed from this [link](http://www.mfa.gov.tr/turkish-representations.en.mfa).

**Necessary Documents for Visa**

Each applicant may be required to submit different documents; however, the basic documents are as follow:

1. Application Fee: Application fees depend on the country and duration of the visa.
2. Letter of Acceptance: All students who are accepted to ISTE as an Exchange/Erasmus+/Mevlana student receive a letter of acceptance. Letter of acceptance is the document proving that the student have been officially accepted by ISTE as an Exchange/Erasmus+/Mevlana student. The document also includes the financial details of the exchange semester. Acceptance letter may be used for visa purposes for those who are required to have a visa to enter Turkey.
3. Passport: The passport the student uses during the application must be valid until the end of the exchange semester in Turkey.
4. Proof of Finances: In addition to the financial support indicated in the letter of acceptance, the students may be required to submit additional proof of finances.
5. Travel Insurance: The students may be required to submit travel insurance.
6. Support Documents: IRO provides visa support documents to the Embassy/Consulate the student applies to.

Additional to the documents above, the Embassy/Consulate may require other documents. For further information, it is imperative that you contact the nearest Turkish Embassy/Consulate.

**RESIDENCE PERMIT**

Regardless of the visa status (student/no visa), all incoming students must apply online for a Residence Permit within one month of arrival to Turkey. During the orientation program, a specific session regarding the residence permit procedures will be held, and ISTE IRO provides assistance through the residence permit procedures to all of the exchange students.

**Necessary Documents for Residence Permit**

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| REQUIRED DOCUMENTS | **SHORT TERM RESIDENCE PERMIT** (Person who will participate in research, traineeship and courses)   * Application Form (<https://e-ikamet.goc.gov.tr/>) * Fee receipt received from tax Office in Turkey * 4 Biometric photos (3,5\*4,5cm sizes) and one biometric digital photo (width:220, height:290 pixels). The digital photo (JPEG) should be written on CD (writing speed 16x) * Passport and copy (photo page, stamp pages) * Approved salary roll **or** approved bill of account **or** written contract * General health insurance document or private health insurance (**Outpatient Diagnosis Treatment “2000 TL”, Inpatient Diagnosis Treatment “Unlimited”)** * Certificate of residence * Letter of acceptance, invitation letter * Criminal record certificate (received from court house for both the student and the supporter) * İf the person is under the age of 18, he/she should bring a letter of parental consent or he/she should bring a written contract, received from a Turkish citizen. * Copy of old residence permit (if avaiable) |

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| REQUIRED DOCUMENTS | **RESIDENCE PERMIT FOR STUDIES**   * Application Form (<https://e-ikamet.goc.gov.tr/>) * Fee receipt received from tax office in Turkey * 4 Biometric photos (3,5\*4,5cm sizes) and one biometric digital photo (width:220, height:290 pixels). The digital photo (JPEG) should be written on CD (writing speed 16x) * Passport and copy (photo page, stamp pages) * Approved scholarship document (prepared by ISTE IRO) * General health insurance document or private health insurance (**Outpatient Diagnosis Treatment “2000 TL”, Inpatient Diagnosis Treatment “Unlimited”)** * Updated student certificate (obtained from student affairs office) * Letter of acceptance * Criminal record certificate (obtained from court house) * Address declaration (obtained from dormitory) * Copy of old residence permit (if available) |

*Give all these documents to your IRO advisor at Iskenderun Technical University (ISTE), and not separately.*