TO THE DEAN’S OFFICE

**FACULTY OF AERONAUTICS & ASTRONAUTICS**

**Student’s;**

|  |  |
| --- | --- |
| National ID Number |  |
| Name Surname |  |
| Student Number |  |
| Department/Grade |  |
| Address |  |
| Telephone |  |

I have lost …………………….…………………………………………………………………

that I received from the Dean’s office. I have given a notice of loss and the relevant newspaper is attached.

Respectfully submitted for your consideration.

**ATTACHMENT:** Notice of loss on newspaper

…/…/20…

**Full Name**

**and Signature of the Student**